(संशोधित)

SYLLABUS

(AS PER NEP-2020)

PRE. Ph.D COURSE WORK

(PUBLIC ADMINISTRATION)

w.e.f 2022-23

DEPARTMENT OF PUBLIC ADMINISTRATION
SIDDHARTH UNIVERSITY, KAPILVASTU
SIDDHARTHNAGAR
UTTAR PRADESH-272202

General Instructions:

- The rules and ordinances for admission and conduct of Ph. D Programme will be as per the rules issued by the University under guidelines of UGC.
- It will be mandatory to do pre Ph.D Course work before the research project.
- In this Course work, two papers from the main subject, of 6 credits each and one paper will be of 4 credits of research methodology related to the main subject, which will include research, ethics, plagiarism and computer applications. Thus, this course of 16 credits and will be completed in three papers.
- As per point no. 7.8 of UGC regulation 2016 of University Grants Commission rules 2016, the minimum pass marks for Pre. Ph.D Course will be 55% or equivalent grade/CGPA.
- In addition to the above theoretical project there will also be a research project in the Pre. Ph.D Course work.
- Grades based on the marks obtained in the research project will be marked on the grade seat of the student of Pre. Ph.D course work, but they will not be included in the calculation of CGPA.
- A Student who has earned 16 credits in Pre Ph.D Course work will be awarded a post graduate diploma in research (PGDR) in his/her subject.
- After completing the Pre. Ph.D Course work, the student will be registered for research in Ph.D.

Course Details

(Paper Code)	Text Paper Name	Credits	Score	Total Credits
DPAC-601	Research Methodology	4	100	
DPAC-602	Public Administration: Theoretical Perspective	6	100	
DPAC-603	Issues in Public Administration	6	100	16
DPAP-604	Research Project	0	100	

Code-Sign:

DPAC : Diploma in Research Public Administration Core Paper, **DPAP** : Diploma Public Administration Research Project

In the course code related to the course, the first letter denotes diploma (research), the latter two letters PA indicating the subject of Public Administration and the last fourth letter C, P, etc. of the nature of the course. The first digit in marks represents the year of Diploma (Research) course and the second represents the number of the question paper: for example in DPAC -601, D stands for Diploma (Research), and PA stands for Public Administration, C Core paper, of 6th year and Ist paper of 01.

Similarly, the meaning of the code letters will be the same-

C-Core Paper,   **P**-Project

SUBJECT: PUBLIC ADMINISTRATION
SYLLABUS: Pre. Ph-D Course Work
First Paper

Course Code: DPAC-601	Course Title: Research Methodology, Computer Applications & Research Ethics

Course Objective: Research is not confined to science and technology only. Research is an active, diligent and systematic process if inquiry in order to discover, interpret or revise facts, events, behaviors and theories. Applying the outcome of research for the refinement of knowledge in other subjects, or in enhancing the quality of human life also becomes a kind of research and development. Research is done with the help of study, experiment, observation, analysis, comparison and reasoning. Research is in fact ubiquitous. Computers are extremely useful for the processing of large quantities of data and reducing data to more manageable and easily understood forms.

Credit: 4	Maximum Marks: 25+75= 100	Pass Marks: 55%

Total Number of Lectures : 60

Unit	Topics	No. of Lectures	No. of Credit
I	- Concept and Objective of Research. - Research and Social Sciences with Special Reference to Public Administration. - Objective and Limitation of Social Research. - Formulation and Statement of research Problem. - Objectives and Key Questions Formulation of Hypothesis.	15	01
II	- Identification of Research Problem. - Hypothesis and Procedure of Hypothesis Testing and Estimation. - Preparation of Research Design. - Sampling: Concept and Types.	15	01
III	- Sources of Data Collection, Primary and Secondary. - Techniques of Data Collection: Interview, Questionnaire, Observation and Schedule. - Processing and Analysis of Data: Editing, Coding, Classification and Tabulation of Data. - Use of Computers in Data Analysis-SPSS, Excell, etc. - Statistical Methods for Data Analysis: Mean, Median, Mode, Standard Deviation, Correlation, Chi Square Test, T-Test. - Report Writing, Bibliography and References.	15	01
IV	- Research Ethics: Meaning, nature and Significance. - Standard of Research Ethics, Responsibilities of Researcher, Challenge in Research Ethics. - Copyrights, Good Citation Practice, Plagiarism, Data Sharing, Transparency in Research Fund.	15	01

Course Outcome: Research Methodology, Computer Application and Research Ethics will help the students to get acquainted with the sphere of social research in most of its manifestations.

Books Recommended-

1. Sharma C. K., and Sharma, M.K., Research Methodology, Shree Publishers and Distributors, New Delhi.
2. Nachmias David and Nachmias Chava, Research Methodology in in the Social Sciences, St. Martin Press, Inc 1976.
3. Devendra Thakur, Research Methodology in Social Sciences, Deep and Deep Publications Pvt. Ltd., New Delhi; 2003.
4. Young Paulin V, Scientific Social Surveys and Research India, Asia Publishing House, 2007.
5. Gerber Eller, public Administration Research Methods- Tools for Evaluation and Evidence based Practices, Routledge, New York, 2013.
6. Gupta, S.P., Statistical Methods, Sultan Chand and Sons, New Delhi, 2011.
7. Brent Edward E, Jr. Ronal E. Anderson, Computer Applications in The Social Sciences, McGraw-Hill, 1990.
8. Creswell John W., Research Design: Qualitative, Quantitative and Mixed Methods: Approaches, Sage, London, 2009.
9. Kothari, C.R. and Gaurav Garg, Research Methodology-methods and Techniques, New Age, New Delhi, 2014.
10. Bryman, Alan, Social Research Methods, Oxford university Press, 2004.
11. Goode William J. and Paul K. Hatt, Methods in Social Research, McGraw Hill Book Company, USA, 2006.
12. Chawla Deepak and Neena Sondhi, Research Methodology- Concepts and Cases, Vikas Publishing, New Delhi, 2011.
13. White, Jay, (Eds.), Research in Public Administration: Reflection on Theory and Practice, Sage London, 1994.

SUBJECT: PUBLIC ADMINISTRATION			
SYLLABUS: Pre. Ph-D Course Work			
Second Paper			
Course Code: DPAC-602	Course Title: Public Administration: Theoretical Perspective		

Course Objective: This course intends to acquaint students with the theoretical perspective to The Public Administration discipline through a variety of perspective. Design for the Capstone course in Research Programme as well as a fresh approach for courses in Public Administration theory and Organizational theory, This Unique course provides a culminating experience bringing together what has been learnt in previous courses without simply rehashing old content. It offers a comprehensive guide to measure approaches to Public Administration.

Credit: 6	Maximum Marks : 25+75= 100	Pass Marks: 55%

Total No. of Lectures : 90			
Unit	Topics	No. of Lectures	No. of Credit
I	• Paradigms of Public Administration. • Evolution of Public Administration and Present Status. • Globalization and Public Administration. • Post-Modern Public Administration.	15	01
II	• Classical Approach. • Bureaucratic Approaches. • Human Relations and Behavioral Approach. • Ecological Approach.	15	01
III	• New Public Administration- Minnowbrook-I, II, III. • Public-Private Partnership. • Impact of Liberalization, Privatization and Globalization.	15	01
IV	• Public Choice Approach. • New Public Management Approach. • Critical Theory.	15	01
V	• New Public Services. • Entrepreneurial Government. • Corporate Governance	15	01
VI	• Public Accountability and Social Accountability. • Public Administration and Public Participation. • Market and Civil Society.	15	01

Course Outcome: Administrative theories introduce them to the concept and recent issues of the discipline Public Administration along with main theories of administrative systems.

Books Recommended-

1. Bhattacharaya , Mohit, New Horizons of Public Administration, Jawahar Publishers, New Delhi, 2013.
2. Henry, Nicholas, public Administration and Public Affairs, prentice Hall of India, New Delhi, 2006.
3. Frank, J. Goodnow, Politics and Administration: A Study in Government, Transaction Publishers, New York, 2003.
4. Martin, Albrow, Bureaucracy, McMillan, London, 1970.
5. O' Leary, Rosemary etal., The Future of Public Administration around the World: The Minnowbrook Perspective, George Town University Press, DC, 2010.
6. Wilson, Woodrow, "The Study of Administration," Political Science Quarterly 2, June, 1987.

SUBJECT: PUBLIC ADMINISTRATION				
SYLLABUS: Pre. Ph-D Course Work				
Third Paper				
Course Code: DPAC-603		Course Title: Issues in Public Administration		
Course Objective: This course presenting a broad analysis of the Public Administration. It discuss different issues of Public Administration on inter-disciplinary boundaries whatever appears to appropriate of the time and circumstances.				
Credit: 6	Maximum Marks : 25+75= 100		Pass Marks: 55%	
Total Number of Lectures : 90				
Unit	Topics		No. of Lectures	No. of Credit
I	• Good Governance-Concept, Features and its Challenges. • E-Governance-Concept, Features and its Challenges. • Transparency and RTI.		15	01
II	• Consumer Interest and Protection. • Disaster Management and Sustainable Development. • Public Service Delivery: Challenges and Reforms		15	01
III	• Public Sector Investment. • Dis-investment and Privatization. • Revenue Deficit and Deficit Financing.		15	01
IV	• Administrative Reforms. • Police Reforms in India. • Employment and Skill Development.		15	01
V	• Women Empowerment in India. • Old Age Welfare in India. • Social Justice and Social welfare Schemes.		15	01
VI	• Human Rights and Police. • Role of Media and Civil Society. • Social Audit in India.		15	01

Course Outcome: Issues in Public Administration will facilitate the appreciation of the students about the contemporary issues in Public Administration and the way in which they are impacting governance systems.

Books Recommended-

1. Bhattacharaya , Mohit, New Horizons of Public Administration, Jawahar Publishers, New Delhi, 2013.
2. Henry, Nicholas, public Administration and Public Affairs, prentice Hall of India, New Delhi, 2006.
3. Frank, J. Goodnow, Politics and Administration: A Study in Government, Transaction Publishers, New York, 2003.
4. Martin, Albrow, Bureaucracy, McMillan, London, 1970.
5. O' Leary, Rosemary etal., The Future of Public Administration around the World: The Minnowbrook Perspective, George Town University Press, DC, 2010.
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