



सिद्धार्थ विश्वविद्यालय

कपिलवस्तु, सिद्धार्थनगर, उत्तर प्रदेश-272202

SIDDHARTH UNIVERSITY

Kapilvastu, Siddharth Nagar, U.P. 272202

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Since-2015

अधिसूचना

विश्वविद्यालय परिसर में अध्ययनरत **समस्त परास्नातक प्रथम वर्ष के प्रथम सेमेस्टर के छात्रों** तथा बी0बी0ए0 के प्रथम सेमेस्टर के छात्रों को सूचित किया जाता है कि **सत्र 2024-25 हेतु परीक्षा फार्म समर्थ पोर्टल पर लाइव कर दिया गया है**, आपसे अनुरोध है कि स्टुडेंट पोर्टल पर अपने इनरोलमेन्ट नम्बर से लॉगिन कर अपनी प्रोफाइल में फोटो एवं हस्ताक्षर अपलोड करते हुए कोर्स सेलेक्टर करके अपना **परीक्षा फार्म दिनांक 10.11.2024 तक अनिवार्य रूप से पूरित करने का कष्ट करें।**

छात्रों को यह भी निर्देशित किया जाता है कि स्टुडेंट पोर्टल- <https://suksn.samarth.edu.in/index.php/site/login> पर लॉगिन किये जाने हेतु अपना इनरोलमेन्ट नम्बर अपने विभाग के विभागाध्यक्ष/प्रभारी विभागाध्यक्ष से प्राप्त कर सकते हैं अथवा डीन महोदय के कार्यालय से प्राप्त कर सकते हैं।

नोट- समर्थ के सन्दर्भ में किसी भी सहायता के लिए samarth@suksn.edu.in पर मेल कर सम्पर्क किया जा सकता है।

- संलग्नक-1. स्टुडेंट पोर्टल लॉगिन करने की नियमावली
2. परीक्षा फॉर्म भरने की नियमावली।

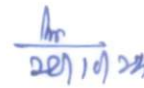
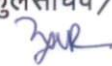
कुलसचिव/परीक्षा नियंत्रक
सिद्धार्थ विश्वविद्यालय, कपिलवस्तु,
सिद्धार्थनगर।

दिनांक 28/10/2024

पत्रांक 1727/सा0प्र0/सि0वि0वि0/2024

प्रतिलिपि-निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

- 1- समस्त अधिष्ठातागण (विज्ञान, कला एवं वाणिज्य)।
- 2- समस्त विभागाध्यक्ष/प्रभारी विभागाध्यक्ष।
- 3- उपकुलसचिव, सिद्धार्थ विश्वविद्यालय, कपिलवस्तु, सिद्धार्थनगर।
- 4- प्रभारी, परीक्षा सामान्य अनुभाग।
- 5- निजी सचिव, कुलपति, मा0 कुलपति जी के अवलोकनार्थ।
- 6- कम्प्यूटर सेल को इस आशय प्रेषित की विश्वविद्यालय की वेबसाइट पर अपलोड करने का कष्ट करे।
- 7-सम्बन्धित पत्रावली।


कुलसचिव/परीक्षा नियंत्रक


Samarth eGov

**User Manual for Registration at the Student
Portal**

Introduction

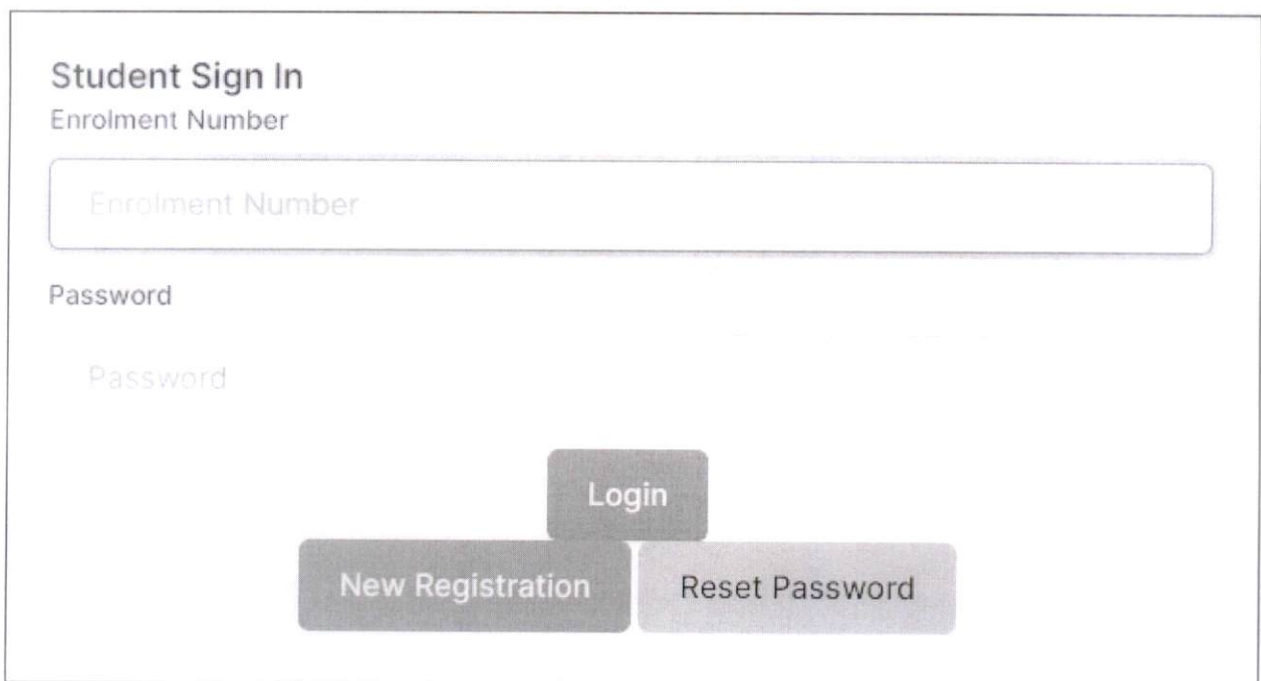
New Student Registration (Self-Registration)

Introduction

This is the reference document for **New User Registration through the Samarth student portal.**

Login

Step 1: Open the student portal link through {Student portal Url} and the homepage will appear as below:



The screenshot shows a 'Student Sign In' form. At the top left, it says 'Student Sign In'. Below that is the label 'Enrolment Number' followed by a text input field containing the placeholder text 'Enrolment Number'. Below the input field is the label 'Password' followed by another text input field containing the placeholder text 'Password'. At the bottom of the form, there are three buttons: 'Login' (top center), 'New Registration' (bottom left), and 'Reset Password' (bottom right).

On the student portal homepage, students will be able to see three (3) options as follows:

1. Login

- a. Registered students can directly log in using their login credentials for the portal.

2. New Registration

- a. Students doing first-time registration have to click on the “New Registration” option to generate their login credentials.

3. Reset Password

If a student forgets his/her password, they can reset it by using the “**Reset password**” option.

New Student Registration

Step 1. Students can register themselves by clicking on the “**New Registration**” button. After that, the following details need to be selected/entered:

- Select Programme
- Name (as on ID card)
- Enrollment Number
- Fill in the Captcha.

Student Registration Form

Select Programme

Name (as on ID card)

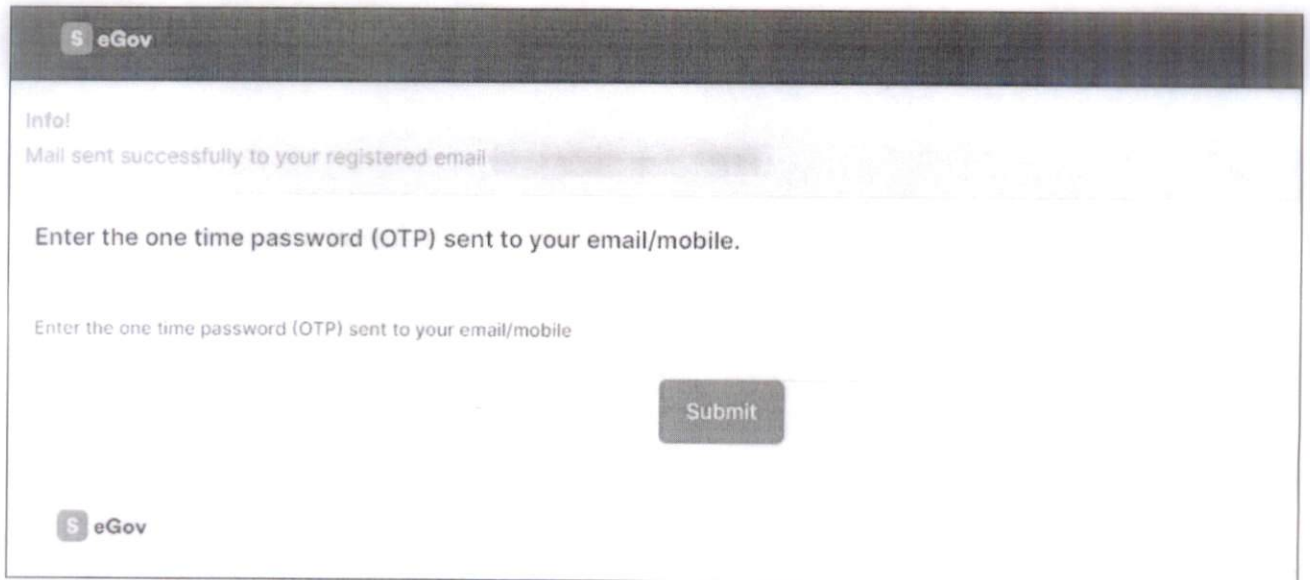
Enrolment Number

637785

Click on the text to change

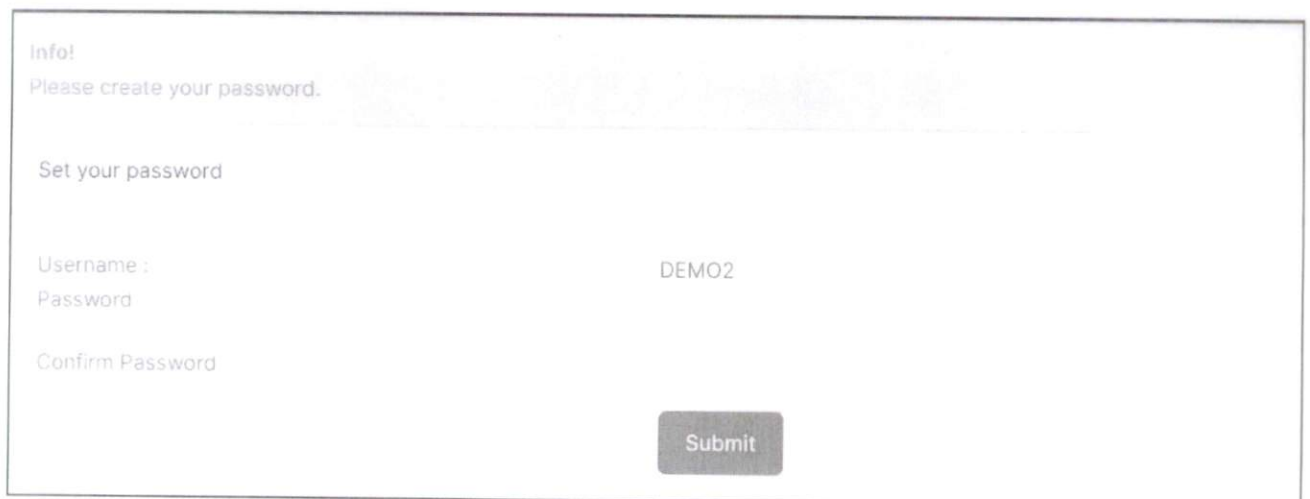
Then Click on the **Submit** button

After successful verification of the details, an OTP will be received via Mail/SMS. Once the OTP is filled, click on the 'Submit' button to proceed further.



The screenshot shows a web interface for OTP verification. At the top left, there is a logo with the letter 'S' in a square followed by the text 'eGov'. Below the logo, the text 'Info!' is displayed. Underneath, a message reads 'Mail sent successfully to your registered email' followed by a blurred email address. A horizontal dashed line separates this message from the main instruction: 'Enter the one time password (OTP) sent to your email/mobile.' Below this instruction is a text input field containing the text 'Enter the one time password (OTP) sent to your email/mobile'. To the right of the input field is a dark grey button with the word 'Submit' in white. At the bottom left of the page, the 'S eGov' logo is repeated.

Once OTP is verified, students need to set a password for their login in a new window.



The screenshot shows a web interface for password creation. At the top left, there is a logo with the letter 'S' in a square followed by the text 'eGov'. Below the logo, the text 'Info!' is displayed. Underneath, a message reads 'Please create your password.' followed by a blurred email address. A horizontal dashed line separates this message from the main instruction: 'Set your password'. Below this instruction are three text input fields. The first is labeled 'Username :' and contains the text 'DEMO2'. The second is labeled 'Password' and is empty. The third is labeled 'Confirm Password' and is empty. To the right of the input fields is a dark grey button with the word 'Submit' in white.

Then click on the **Submit** button


Step 2: Log in to the Student Portal:

After successfully creating their passwords, students can access their account through their **Enrolment number and Password** to start the process of filling their Examination Forms.

Student Portal

Important Instructions for Student

- Click on the New registration button to create a new account. Fill the programme of enrolment, your name, enrolment number and verification code to register a new account.
- If you have already registered you can login to the student portal by entering enrolment number and password.
- In case you forgot your password you can use reset password to reset your password.



Nowgong College

Student Sign In

Enrolment Number

Password

Login

New Registration Reset Password

eGov

Note: The students need to note down the username and Password for further use.

User Manual for Examination Form at Institution Student Portal

The Examination Form filling process is divided into two Activities. Students must complete Activity 1(Course Selection) and then Activity 2 (Examination Form Submission) to complete the process.

Activity 1 - Course Selection:

In this activity, Students need to select the papers/courses opted for the current semester.

Activity 2- Examination Form Submission:

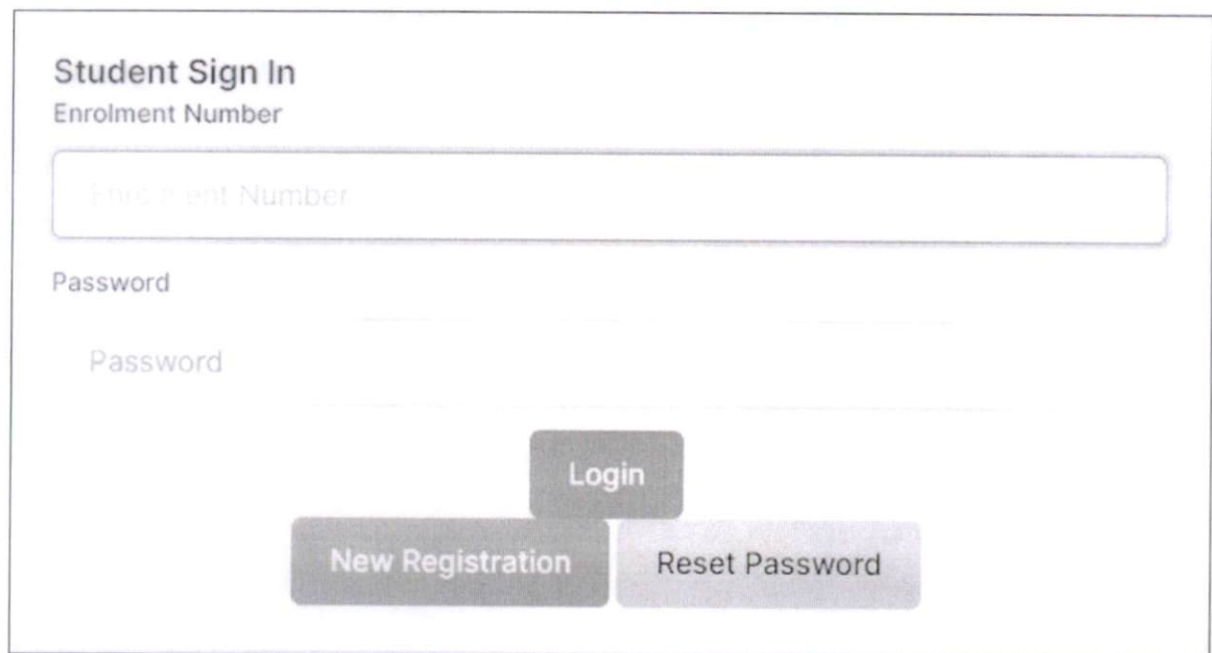
In this activity, Students need to select the (Appearing/Compartment/Improvement) papers/courses in which they want to appear for the examination according to the Institute's policy.

For more details on the Examination policy, please visit the Institution website.

Steps to Complete Activity 1 - Course Selection

Step 1: Open the student portal through {Student portal Url}, the homepage will appear as below:

Students can mention their Enrolment number and Password and then click on the Login button.



Student Sign In
Enrolment Number

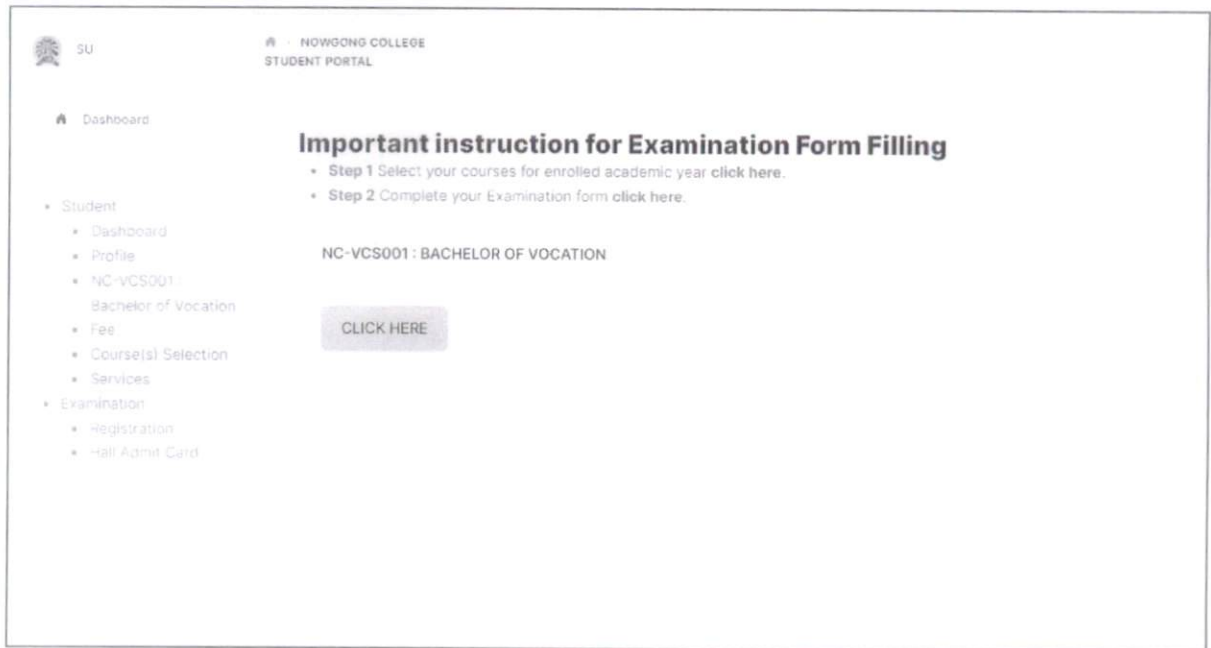
Password

[Login](#)

[New Registration](#) [Reset Password](#)

Step 2: Student Dashboard:

Once the student successfully logs in to the student portal, the dashboard will be shown, following which, the student can see the respective programme which has been allocated to him/her.



SU

NOWGONG COLLEGE
STUDENT PORTAL

Dashboard

Important instruction for Examination Form Filling

- Step 1 Select your courses for enrolled academic year [click here](#).
- Step 2 Complete your Examination form [click here](#).

NC-VCS001 : BACHELOR OF VOCATION

[CLICK HERE](#)

Student

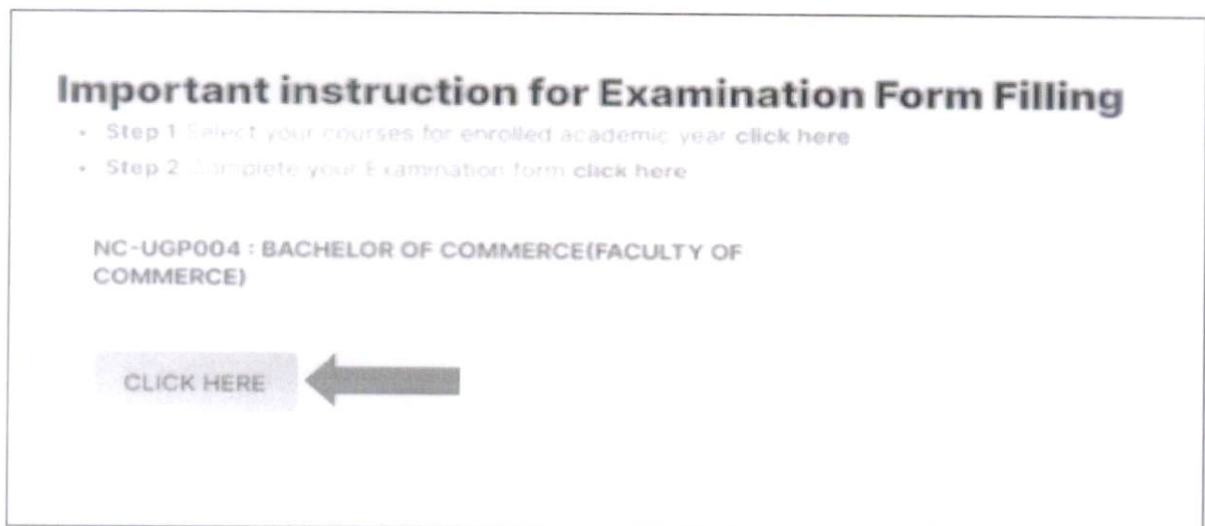
- Dashboard
- Profile
- NC-VCS001 : Bachelor of Vocation
- Fee
- Course(s) Selection
- Services

Examination

- Registration
- Hall Admit Card

Step 3: Course Selection for the Respective Programme:

Students can Click on the **CLICK HERE** button for course selection.



Important instruction for Examination Form Filling

- Step 1 Select your courses for enrolled academic year [click here](#)
- Step 2 Complete your Examination form [click here](#)

NC-UGP004 : BACHELOR OF COMMERCE(FACULTY OF COMMERCE)

[CLICK HERE](#)

Students need to check the programme details and then click on the **Click here to select your courses** button.

NC-VCS001 : Bachelor of Vocation

Name	DEMO	Enrolment Number	DEMO
Level	BACHELOR	Examination Roll Number	DEMO
Admission (Year / Cycle)	2023 / JULY	Admission Quota	CBC
ABC ID	!! Action required click here to link/create your ABC Account		

You can apply for course selection in SEMESTER 1 of NC-VCS001 : Bachelor of Vocation

[Click here to select your courses](#)

Step 4: Course Selection Section:

Students need to select the courses/papers for the first semester from the drop-down and click on **SUBMIT** button.

Course Selection Section

Enrolment Number	DEMO	Programme	NC-VCS001 : Bachelor of Vocation	Session	2023 / JULY	Reference Number	Category	CBC
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Courses Selection for SEMESTER 1

Sr.	Option Type	Course Code - Course Name (Credit)
1	MAJOR	MST1MAJ1011 : Basic anatomy & physiology (4.00)
2	MINOR	MST1MIN1011 : Detail of Microbiology (4.00)
3	INTERDISCIPLINARY COURSE	ARAB-EDC-1014 : Arabic Learning (14.00)
4	SKILL ENHANCEMENT COURSE	BOTA-SEC-1014 : Nursery and Gardening (4.00)
5	ABILITY ENHANCEMENT COURSE	HINDI-ABC-1012 : Vyakaran Evam Vyavaharik Hindi (2.00)
6	FOUR-THIRD COURSE	

Select maximum 4 credit. You have selected 4 credit, remaining selection 0 credit


- ENG2-142-1012 : Environmental Science (2.00)
- HINDI-142-1012 : National Service Scheme (2.00)
- COMB-142-1012 : Disaster-Warning-Drill (2.00)
- COMB-142-1014 : Disaster-Warning-Drill (2.00)
- HINDI-142-1012 : General : Maharashtra, Science and Religion (Religion & Science) (2.00)
- HINDI-142-1012 : Social : Multiple Thinking (General) (2.00)

Submit

Steps for Activity 2- Examination Form Submission

Step 1: Examination Registration:

Once students click on the Examination Registration option which is visible on the left sidebar menu then this dashboard will appear which is shown below:



The screenshot shows the 'EXAMINATION-REGISTRATION' dashboard for 'NOWGONG COLLEGE STUDENT PORTAL'. The page title is 'EXAMINATION-REGISTRATION' and it indicates 'Registration open for REGULAR examination 1 SEMESTER 2023 December 2023-24 NC-VCS001 : Bachelor of Vocation'. The left sidebar menu includes 'Dashboard', 'Student' (with sub-items: Dashboard, Profile, NC-VCS001 Bachelor of Vocation, Fee, Course(s) Selection, Services), and 'Examination' (with sub-items: Registration, Hall Admit Card). The main content area has two sections: 'EXAMINATION-REGISTRATION' with a 'CLICK HERE' button, and 'REGISTRATION HISTORY' with a 'CLICK HERE' button.

In this dashboard, students can check their examination form-related details and if students belong to the PwD category, they can mention their Nature of Disability and if they require a Scribe, they can select Yes. If the student don't belong to the PwD category, he/she can select Not Applicable from the dropdown.

Dashboard

Examination Course(s) selection form for NC-VCS001 : Bachelor of Vocation

Examination Session December 2023-24

- Student
 - Dashboard
 - Profile
 - NC-VCS001
 - Bachelor of vocation
 - Fee
 - Course(s) Selection
 - Services
 - Examination
 - Registration
 - Hall Admit Card

Name	DEMO2	Enrollment Number	DEMO2	Organizational unit (Autonomous College Campus)	97 Kuvempoo College (Autonomous)
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2023-JULY	Roll Number	DEMO2	Discipline	MLT (Major) MLT (Minor)
Email	mohini.aj@samarth.ac.in	Student Ph. No.	9161123502	Mother Ph. No.	
Father Name	DEMO FATHER	Father Ph. No.		Father Ph. No.	
Guardian Name	DEMO FATHER	Guardian Ph. No.		Guardian Ph. No.	
Correspondence Address	DEMO LINE 1 DEMO LINE 2 NAGACH, 782103, Assam	ABC ID			
Examination Session		December 2023-24		Examination Type	REGULAR

Select your PwD (Persons with Disabilities) Status

Percentage of Disability

Select whether you need scribe in examination

Powered by eGov

Dashboard

Mother Name: DEMO MOTHER
 Father Name: DEMO FATHER
 Correspondence Address: DEMO DEMO LINE 1, NAGACH, 782103, Assam
 ABC ID: _____

Examination Session: December 2023-24
 Examination Type: REGULAR

Select your PwD (Persons with Disabilities) Status

Course(s) Selection

S.No	Course Code - Name	Course Credits	Course Term	Type	Action
1	MAT-101-101- General Mathematics	4.00	1 SEMESTER	REGULAR	REQUIRED SELECTION
2	ARAB-10C-1014- Arabic Learning 1	4.00	1 SEMESTER	REGULAR	REQUIRED SELECTION
3	MAL-10A-1014- Malayalam & Phonology	4.00	1 SEMESTER	REGULAR	REQUIRED SELECTION
4	BOTA-SEC-1014- Nursery and Gardening	4.00	1 SEMESTER	REGULAR	REQUIRED SELECTION
5	HIND-10C-1012- Vaidika Eevam Vyavasthik Hind	2.00	1 SEMESTER	REGULAR	REQUIRED SELECTION
6	ENSC-VAC-1012- Environmental Science	2.00	1 SEMESTER	REGULAR	REQUIRED SELECTION
7	NASS-VAC-1012- National Service Scheme	2.00	1 SEMESTER	REGULAR	REQUIRED SELECTION

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Then Click on the **Submit** button.

Step 2: Submission of Papers/Courses:

After clicking on the Submit button, the option of **Update Course(s)** and **Fee Submission** will be visible to the students. If students want to update

the courses, they can do so or if they do not want to, they can submit their examination form by submitting the exam fee.

S.No	COURSE CODE / Name	COURSE CREDITS	TERM	CLASSIFICATION	TYPE
1	MELT-MN-1014 : General Mathematics	4.00	1 SEMESTER	THEORY AND PRACTICAL	REGULAR
2	ARAB-DC-1014 : Arabic Learning I	4.00	1 SEMESTER	THEORY AND PRACTICAL	REGULAR
3	MELT-MAJ-1014 : Basic History & Civics	4.00	1 SEMESTER	THEORY AND PRACTICAL	REGULAR
4	WOTA-BEC-1014 : Nursery and Gardening	4.00	1 SEMESTER	THEORY AND PRACTICAL	REGULAR
5	HRSD-4&C-1012 : Hyderabad &am Khasratok Hindi	2.00	1 SEMESTER	THEORY	REGULAR
6	ENSC-VAC-1012 : Environmental Science	2.00	1 SEMESTER	THEORY	REGULAR
7	HRSD-VAC-1012 : The Area Service Scheme	2.00	1 SEMESTER	THEORY	REGULAR

S.No	Fee Component	Amount
1	Exam fee applicable	INR 0
Total fee		INR 0

Then click on the **Submit Course(s) Selection** button

Success!
Examination form submitted successfully.

Nowgong College
Examination Form for Examination Session December 2023-24

Examination Course(s) Selection for NC-VCS001 : Bachelor of Vocation

Name	UJARA	Enrollment Number	UJARA	Organizational Unit (Autonomous College Category)	W/ Nowgong College (Autonomous)
Level	BACHELLOR	Program Type	COURSE	Delivery Mode	Face to face
Admission (Year/Level)	2023 / VJLT	Roll Number	UJARA	UJARA	M/S / Regon/ M/S / Regon
EMAIL	UJARA@nowgong.com	STUDENT PH. NO. MOTHER PH. NO. FATHER PH. NO. Guardian Ph. No.	9123456789		

Once students submit their Examination form, a message (**Examination form Submitted Successfully**) will be displayed and students can also print their examination form from the **Print Application** option.